

SUNRIDGE MIDDLE SCHOOL



2023-2024

14955 SunRidge Boulevard
Winter Garden, Florida 34787
(407) 656-0794

Principal: Amy McHale

Assistant Principal of Instruction: Clinton Anderson

Assistant Principal: Janise Standberry

**Orange County Public Schools
2023-2024 School Calendar**

| Day(s) of Week | Date(s) | Event |
|----------------------------|-----------------------|--|
| Wednesday-Wednesday | August 2-9 | Pre-Planning August 7-Professional Development Day |
| Thursday | August 10 | First Day of School |
| Monday | September 4 | Labor Day Holiday |
| Friday | October 13 | End of First Marking Period |
| Monday | October 16 | Teacher Workday/Student Holiday |
| Tuesday | October 17 | Begin Second Marking Period |
| Friday | October 27 | Teacher Professional Day Student Holiday/Teacher Non-Workday |
| Monday-Friday | November 20-24 | Thanksgiving Break |
| Friday | December 22 | End of Second Marking Period |
| Monday-Friday Two Weeks | December 25-January 5 | Winter Break |
| Monday | January 8 | Teacher Workday/Student Holiday |
| Tuesday | January 9 | Begin Third Marking Period Begin Second Semester |
| Monday | January 15 | Martin Luther King, Jr. Holiday Schools and District Offices Closed |
| Monday | February 19 | Presidents' Day/Teacher Non-Work Day Schools Closed/District Offices Open |
| Thursday | March 14 | End of Third Marking Period |
| Friday | March 15 | Teacher Workday/Student Holiday |
| Monday-Friday | March 18-22 | Spring Break Schools Closed/District Offices Open |
| Monday | March 25 | Begin Fourth Marking Period |
| Friday | May 24 | End of Fourth Marking Period Last Day of School |
| Monday | May 27 | Memorial Day Holiday Schools and District Offices Closed |
| Tuesday-Wednesday | May 28-29 | Post Planning |

Orange County Public Schools
2023-2024 Prioritized Severe Weather Make-Up Days

| Priority | Date | Current Use |
|-----------------|-------------------|----------------------------------|
| 1 | October 27, 2023 | Professional Day/Student Holiday |
| 2 | November 20, 2023 | Monday of Thanksgiving Break |
| 3 | November 21, 2023 | Tuesday of Thanksgiving Break |
| 4 | November 22, 2023 | Wednesday of Thanksgiving Break |
| 5 | February 19, 2024 | Presidents' Day |
| 6 | March 22, 2024 | Friday of Spring Break |
| 7 | March 21, 2024 | Thursday of Spring Break |
| 8 | March 20, 2024 | Wednesday of Spring Break |
| 9 | March 19, 2024 | Tuesday of Spring Break |
| 10 | March 18, 2024 | Monday of Spring Break |



SunRidge Middle School

2023-2024 School Supply List

(This is a generic list. Additional Supplies may be required by teachers once school begins)

| Classroom Supplies Donations Appreciated | General Student Supplies <i>Teachers may also request additional items that are specific to their class.</i> |
|--|--|
| Sanitizing Wipes Hand Sanitizer Dry Erase Markers Copy Paper Band-aids Composition Notebooks Loose Leaf Paper (College Rule) Post-Its Tissue Boxes Paper Towel Highlighters Pencils Amazon Donation list- https://tinyurl.com/SRMSdonation | Backpack- no wheels Notebook Paper #2 pencils Hand-held pencil sharpener Highlighters Pens (blue or black) Index Cards Colored Pencils Graph Paper 4 Function Calculator Plug in headphones for laptop *Devices do not use bluetooth *Please replenish throughout the year as needed. |

***No aerosols can be accepted**

Recommended for student devices (laptop)

A waterproof zipper sleeve to ensure the safety of the laptop. (Device size: 12x10x1in.)

Personal mouse for the laptop if desired.



Bell Schedule

Monday, Tuesday, Thursday, Friday

A Lunch

| | |
|-----------------|----------------------|
| 1st | 9:30-10:22 |
| 2nd | 10:26 - 11:14 |
| Lunch | 11:14 - 11:44 |
| 3 rd | 11:48-12:36 |
| 4th | 12:40-1:28 |
| 5th | 1:32- 2:20 |
| 6th | 2:24-3:12 |
| 7th | 3:16-4:04 |

B Lunch

| | |
|-----------------|----------------------|
| 1st | 9:30-10:22 |
| 2nd | 10:26 - 11:14 |
| 3 rd | 11:18 - 12:06 |
| Lunch | 12:06 - 12:36 |
| 4th | 12:40 - 1:28 |
| 5th | 1:32-2:20 |
| 6th | 2:24-3:12 |
| 7th | 3:16-4:04 |

C Lunch

| | |
|--------------|-------------------|
| 1st | 9:30-10:22 |
| 2nd | 10:26 - 11:14 |
| 3rd | 11:18 - 12:06 |
| 4th | 12:10 - 12:58 |
| Lunch | 12:58-1:28 |
| 5th | 1:32-2:20 |
| 6th | 2:24- 3:12 |
| 7th | 3:16-4:04 |

Wednesday

A Lunch

| | |
|-----------------|----------------------|
| 1st | 9:30-10:12 |
| 2nd | 10:16 - 10:54 |
| Lunch | 10:54 - 11:24 |
| 3 rd | 11:28 - 12:06 |
| 4th | 12:10 - 12:48 |
| 5th | 12:52 - 1:30 |
| 6th | 1:34 - 2:12 |
| 7th | 2:16 - 2:54 |

B Lunch

| | |
|-----------------|----------------------|
| 1st | 9:30-10:12 |
| 2nd | 10:16 - 10:54 |
| 3 rd | 10:58 - 11:36 |
| Lunch | 11:36 - 12:06 |
| 4th | 12:10 - 12:48 |
| 5th | 12:52 - 1:30 |
| 6th | 1:34 - 2:12 |
| 7th | 2:16 - 2:54 |

C Lunch

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|--------------|----------------------|
| 1st | 9:30-10:12 |
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| 4th | 11:40 -12:18 |
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| 5th | 12:52 - 1:30 |
| 6th | 1:34 - 2:12 |
| 7th | 2:16 - 2:54 |



School Policies

Early Pick-Up Rules

The end of the school day can become challenging with dismissal. If you need to pick-up your child before the school day is done at 4:04 p.m., please make sure to sign them out before 3:15/2:15 p.m. (W). This will allow you to park and have access to get out of the parking lot without getting in our car line. Students will not be dismissed between 3:15p.m. (2:15 Wednesday) and dismissal except in emergency situations. Thank you for ensuring a safe and smooth dismissal.

No Outside Food or Drink Allowed

For the safety of our students, outside food is not permitted on campus within one hour of meal times served at school. If for some reason it is permitted, it must be store bought with a label of ingredients that were used during the preparation of the food to be filed on campus. Should you ever have a question, please contact the front desk for additional questions.

SRMS Classroom Tardy Policy

1st - Warning

2nd - Parent Contact

3rd - Lunch Detention

4th - Administrative Detention (Wednesday 3PM-4PM)

5th - Referral (Level 2 Repeated Misconduct) and One Day of PASS

*Tardy Sweeps can occur at any time. Students who are caught in a tardy sweep serve a lunch detention.

Cell Phone/Device and Accessory Policy

Orange County Public School District policy allows the possession of a cell phone on school property, at after school activities, and at school-related functions, **provided that during school hours and on a school bus, the cell phone remains off and is concealed.** Devices must be concealed in a purse, book bag, etc., and may not be kept on the student's person (in a pocket of pants, coats, etc.). For the purposes of this policy, "school hours" begin at the time the student crosses the threshold into the classroom, first period, until the time the student crosses the threshold to leave the classroom, seventh period. During this time cell phones, earbuds, etc. must be turned off, may not be stored on the student's person, and may not be used. These devices and accessories have become a significant distraction to the classroom learning environment, disruptive to the school climate, and compromise student and staff safety and privacy, as well as the academic integrity and authenticity of many classroom assessments, on a

daily basis. Cell phone/earbud use during the school day for non-educational purposes will result in confiscation of the device(s). Parents will be notified for device pick-up when confiscated. In an instance in which emergency communication with your child is necessary, a SunRidge Middle School staff member will immediately assist a parent or student via the use of a school telephone. When a parent needs to speak to a student, in an emergency situation, he/she should call the front office for assistance.

Dress Code

Revisions to the student dress code include:

- A comprehensive requirement that is gender neutral, objective, and detailed.
- Clothing must cover the body from one armpit across to the other armpit and down to approximately mid-thigh.
- Tops must have straps.
- Undergarments must not be viewable.
- Rips, holes, or tears in clothing must be below the knee.



- For safety reasons, no oversized ornamental belt buckles or clothing may be worn.
- Garments and/or jewelry which display or suggest sexual, vulgar, drug, alcohol, or tobacco-related wording/graphics or may tend to provoke violence or disruption in school shall not be worn.
- Gang paraphernalia, jewelry, tattoos, clothing or other insignias which display, suggest, provoke, or may tend to provoke violence or disruptions are not allowed.
- The following items have potential to cause disruption or threat to a safe and positive school environment and are prohibited.
 - Hats, caps, visors, sunglasses, or bandanas
 - Chains hanging from the neck, belt, pocket, or attached to wallet
 - Jewelry that contains any type of sharp object
 - No rosaries are to be worn outside the shirt, no oversized beads or festival-style beads may be worn.
- Shoes shall be worn. The following are not acceptable:
 - Thong sandals
 - Backless Shoes
 - Cleated Shoes
 - Shoes with wheel
- No clothing or accessories should have spikes or other potentially dangerous objects.
- No facial jewelry including nose, eyebrow, lip, cheek, or tongue piercing.

Delayed Dismissal

The district's Weather Delayed Dismissal procedures require that the nationally recognized "30-30 Rule" be enacted by schools if thunder is heard within 30 seconds of lightning strike. Students will not be dismissed until 30 minutes have passed from the last sound of thunder. However, parents and guardians will be allowed to sign their child out during these situations at the main school office.

Car Loop Procedures

Parents who choose to drop off students in the morning and pick up students at the end of the day need to remain IN LINE AND INSIDE YOUR CAR inside the car loop.

Please do not drop off your students before 9 a.m. or come to pick them up before 3:30 p.m. Students will not be able to enter campus before 9:00 a.m., as that is when there is supervision for them. If you arrive before 3:30 p.m. to pick up, you might interfere with the elementary school dismissal, which could delay our dismissal. We need for both the elementary buses and the middle school buses to have full access to SunRidge Boulevard in order for dismissal to run smoothly. Consequently, please wait to arrive at the car loop line until 3:30 p.m. or after.

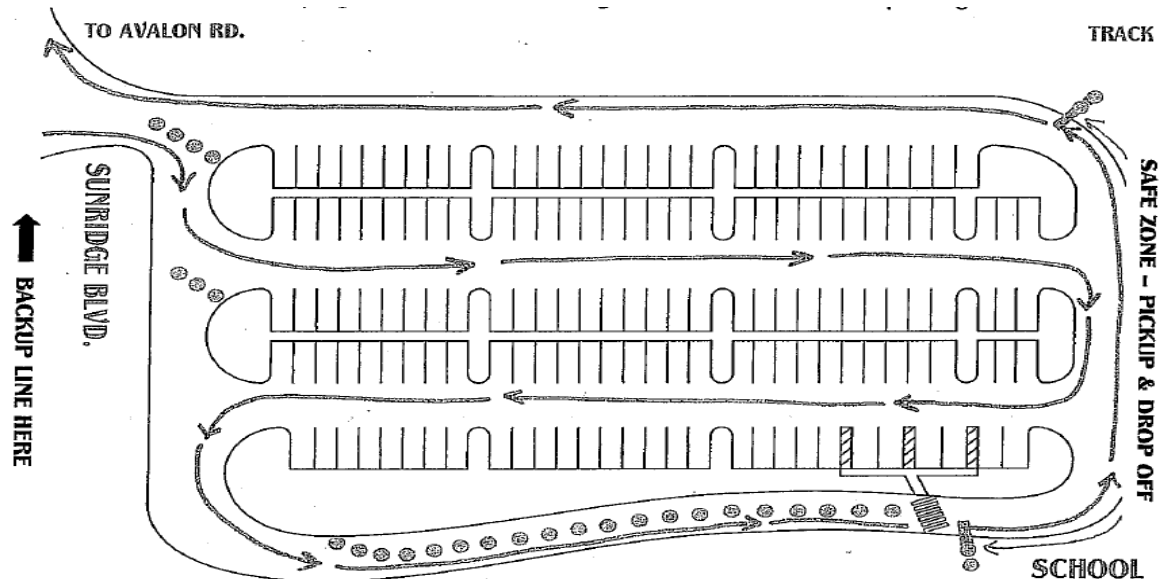
The only place students are to enter cars is in the pick-up area marked by the cones on the walkway adjacent to the Main Office and Breezeway Entry.

We have staff members in the car loop daily to guide parents to the appropriate pick up spot. As long as space is maximized in the pick-up area, we can accommodate 9-12 cars at a time. Our goal is that when all parents and car-riding students learn to follow the directional signs in the car loop and the directions of the staff, we should be able to have the car loop empty by 4:20pm. However, if students and parents do not follow these procedures, it will create safety hazards as well as delays for all families attempting to pick up students in the car loop. Please coach your student to watch for their ride as they are waiting. Students are easily distracted and may not be paying attention when their ride arrives at the pick-up area. Students will not be allowed to cross through the parking lot to get to their ride, nor should they walk out to SunRidge Boulevard to get in a car. This is extremely dangerous. Please also note that our School Resource Officer or a traffic officer may ticket you for parking along SunRidge Boulevard to pick up a student.

Please do not drive against the traffic direction of the car loop to make a hasty exit, blocking other cars who have waited in line and followed procedures. Just as you would not drive in the opposite direction of traffic on a one-way street, you should not in a parking lot filled with cars moving in one direction.

TRAFFIC PATTERN FOR DROP OFF AND PICK UP

During drop off and pick-up times (9:00 -9:30a.m. & 3:30-4:20 p.m.) all cars will need to continue past the left turn lane, down to the bus loop turnoff, make a u-turn and line up against the curb to turn right into the middle school parking lot.



ORANGE COUNTY PUBLIC SCHOOLS (OCPS) SUPERVISION POLICY

OCPS employees are not responsible for supervising students who arrive on school grounds more than 30 minutes before school and 30 minutes before a school-sponsored activity is scheduled to begin. For SunRidge Middle School, this means that students should arrive at school no earlier than 9 a.m. each day. OCPS employees are not responsible for supervising students remaining on school grounds more than 30 minutes after school and 30 minutes after the school sponsored activity ends.

For SunRidge Middle School, students should leave campus immediately upon dismissal at 4:04 p.m. each day (and 2:54 p.m. on Wednesdays), and students who are car-riders should be picked up before 4:20 p.m. daily (3:15 p.m. on Wednesdays). OCPS is not responsible for supervising students not in attendance at school, or students not authorized to participate in school-sponsored activities. Casual or incidental contact between OCPS personnel and students on school grounds shall not result in a duty to supervise students. Parents or guardians should not rely on OCPS employees to provide supervision for their child outside of the above time period.

FSS 1003.31

Clinic

Parents need to complete the opt-in form on Skyward in order for their child to be seen by clinic staff in cases of non-emergency.

The Clinic must dispense all medications taken at school. If it is necessary for a student to take any form of medication at school, the parent/guardian must bring the medication to the school in the original, sealed prescription container. The parent/guardian must also complete an *Authorization for Medication* form before a student is permitted to take medication at school. This form is required for any student needing medication during school hours or during after-school activities.

Students are not to carry medication, over-the-counter or prescription, at any time during the school day. Please note, dosage-specific, over-the-counter medication will only be administered to your student(s) for one week. If additional medication is needed, a physician's order must be on file with the clinic.

Cafeteria Rules & Procedures

Bring your ID every day or you will have to report to the end of the line

Rules:

1. Be polite and respectful to others.
2. No more than 4 students per bench.
3. Raise your hand if you need to leave your seat.
4. Use an inside voice and keep your voices down.
5. Horse playing is not permitted.
6. No cutting in line.
7. Make sure your table and area is clean at all times.
8. Food/drinks ARE NOT allowed outside of the cafeteria.
9. DO NOT play with the turnstiles while waiting to enter the food area.
10. Technology is not allowed unless it is earned. Technology should be turned off and in your bag.

Dismissal

1. Tables will be dismissed one at a time.
2. Students will wait for adult direction to be dismissed.
3. Students will take trash and exit.

Meal Prices

OCPS has been decided that ALL existing OCPS schools will be implementing the Community Eligibility Provision (CEP), allowing ALL students to receive ALL school meals at NO CHARGE.

This does not include a la carte items, like cookies and chips.

This is a cashless system. We do not give change. All monies received will be deposited to your account.

Media Center and Digital Devices Fines

Students are responsible for any textbooks or devices checked out to them and it is an obligation to return textbooks and devices in the same condition to the media center at the end of the year, or whenever they withdraw from school. Please ensure your child's books are kept in a secure and dry location and not damaged. Please ensure that digital devices are secure and not damaged. A fine will be assessed for any barcode removal, any lost or damaged items require full payment.

Library Book Late Fees: \$0.05 a day

Library Book Replacement Cost: MSRP cost of item

See OCPS Digital Device guidelines for information on Laptop fines.

For more information on student services, free and reduced lunch, PE waivers, OCPS physical athletics packet, excused absence request, LaunchEd, Skyward, McKay scholarship and student registration please visit: <https://sunridgems.ocps.net>